

**SUGAR HILL ELEMENTARY SCHOOL**  
**939 LEVEL CREEK ROAD, SUGAR HILL, GEORGIA 30518**

PHONE: (770) 945-5735

FAX: (770) 932-7421



J. ALVIN WILBANKS  
CEO/SUPERINTENDENT

*Learn ♦ Lead ♦ Succeed*

**DR. NICK BOYERS**

Principal

**KRISTIN HILL**

Assistant Principal

**DR JULIE TREADWELL**

Assistant Principal

**CANDICE WALKER**

Assistant Principal

Parents,

We wanted to communicate our process for student material pick-up with you. Please keep in mind, our priority throughout this process is safety. Please make sure to follow all safety procedures that are put in place.

**Directions for students/parents:**

1. Pull up to the curb in the bus lane at the front of the school.
2. Do not leave your vehicle during pick-up. No students or family members will be permitted to exit their vehicle or congregate with others. This will be strictly enforced for the safety of all.
3. Write your child's full name (last name, first name) on a piece of paper in bold marker and place the sign where it is visible through your vehicle's windshield.
4. School personnel will come to the window of the car to read students' names. Do not roll down your windows.
5. When directed, remotely pop the trunk or hatch (preferred) or unlock the back door. Personnel will place the student's items in the vehicle.
6. Place all materials you need to return in a disposable bag with your child's name and teacher on it. Include books, textbooks, Chromebooks, and anything owned by the school.

If you have multiple children at the school, we ask that you pick up at your oldest child's pick-up time. We will have all of your children's materials ready at that time. Please see the pick-up times below.

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<b>Date</b>	<b>AM Pick-Up Details</b>	<b>PM Pick-up Details</b>
Tuesday, May 19	<b>5th Grade</b> <ul style="list-style-type: none"> <li>• 8-9 Curtis, K.Davis, DeNucci</li> <li>• 9-10 DeWire, Klein</li> <li>• 10-11 Nicoara, Shropshire</li> <li>• 11-12 Witchousky, C.Wood</li> </ul>	<b>4th Grade</b> <ul style="list-style-type: none"> <li>• 12-1 Cauble, Kennedy</li> <li>• 1-2 Morrow, Nelson, Callaway</li> <li>• 2-3 Slodysko, Tontillo, Zagrodnik</li> </ul>
Wednesday, May 20	<b>3rd Grade</b> <ul style="list-style-type: none"> <li>• 8-9 Blackburn, Childers,</li> <li>• 9-10 Francis, Haley, Klemm</li> <li>• 10-11 Lem, Pullano, Rawls</li> </ul>	<b>2nd Grade</b> <ul style="list-style-type: none"> <li>• 11-12 Ankerson, Barron</li> <li>• 12-1 Blum, Madden, Paolazzi</li> <li>• 1-2 Moore, Schmitt, M.Davis</li> <li>• 2-3 Van Buren, N.Wood</li> </ul>
Thursday, May 21	<b>1st Grade</b> <ul style="list-style-type: none"> <li>• 8-9 L.Eckard, Peters,</li> <li>• 9-10 Sottnick, Watts, Blair</li> <li>• 10-11 Wisniewsky, Young</li> </ul>	<b>Kindergarten</b> <ul style="list-style-type: none"> <li>• 11-12 Chalfin, J.Eckard, Temme</li> <li>• 12-1 Hannigan, Myers, Macon</li> <li>• 1-2 Rietig, Zolghadr, K.Moore</li> </ul>
Friday, May 22	Parents that were unable to pick-up on their designated day can pick up from 8:00-9:30.	

We will have lost and found items in the car rider line (pending weather). After you complete pick-up make sure to go through the car rider line on the side of the school and look for any clothing items your child lost during the school year. All items that are not picked up by Friday, May 22 will be donated.

Please let your child's teacher know if you have any questions.

Sincerely,

Dr. Nick Boyers  
 Principal